# Zoom - Connect to a Meeting

When connecting to a zoom conference you will need an invite link to that specific conference, **please be aware that the invite for a class could change every session.** 

## Step 1 | Open the zoom invite

Find the zoom invite for the class that you will be attending and click or tap on it. The zoom invite will look like this: <u>https://zoom.us/j/158041516</u> and will open a page that will ask you to install zoom or launch the zoom program.

## Step 2 | Click "Open Zoom Meetings"

Note: If you do not have zoom installed proceed to "First Time Setup" below

## This step will differ depending on your device. Under each device below has the instructions required for that device along with a video.

## MacOS (Macbook & iMac)

After opening the zoom invite a popup will appear with two buttons, click or tap on the one that says "Open zoom.us". After the application opens click "Join Computer Audio" or "Join with Video" to join the room.

Video demonstration: https://www.youtube.com/watch?v=hlkCmbvAHQQ

## iOS (iPhone & iPad)

After opening the zoom invite it will open the zoom app, to join the room tap "Join without video" or "Join with Video"

Video demonstration: <u>https://www.youtube.com/watch?v=1kYeAJjTfls</u>

## Windows

After opening the zoom invite a popup will appear with two buttons, click or tap on the one that says "Open Zoom Meetings". After the application opens click "Join Computer Audio" or "Join with Video" to join the room.

Video demonstration: <a href="https://www.youtube.com/watch?v=hlkCmbvAHQQ">https://www.youtube.com/watch?v=hlkCmbvAHQQ</a>

## Android

After opening the zoom invite the system will ask you to select an app to open the invite with, tap on zoom. If this does not happen and it takes you directly to the zoom webpage click on "Join Meeting".

Video demonstration: <u>https://www.youtube.com/watch?v=0QtJTrR8U1Q</u>

## **First time Set-up**

## Downloading Zoom

Zoom is a program that needs to be downloaded on to your device in order to function. You will be prompted to download zoom after opening the zoom invite. If you do not have a zoom invite the different versions of zoom can be found by <u>clicking here</u> or going to <u>https://zoom.us/download</u> in your web browser.

## Installation

## Please follow the instruction set for your device.

## MacOS (Macbook & iMac devices)

Go to the download's web page and click on "Download" under "Zoom Client for Meetings". Once Zoom has been downloaded you will have a file called zoom.pkg.

- Double click the 'zoom.pkg' file and follow the install instructions that appear on your computer.
  - IF you receive an error that you are unable to install the app because it was not downloaded from the app store, to fix this you need to go to the apple icon in the top left of the screen then click 'System Preferences', click 'Security & Privacy', click the lock in the bottom left of the page and enter your computer password, click the bubble for 'App Store and identified developers', click the lock in the bottom left again, and then you can click the red 'x' in the top left.
  - After doing the above steps you can double click the 'zoom.pkg' file and follow the install instructions that appear on your computer.
- Your installation is now complete and you can return to the beginning of this guide and follow the instructions to join a meeting.

Video demonstration: <u>https://www.youtube.com/watch?v=KM5EgEloQQQ</u>

## iOS (iPhone & iPad)

Go to the download's web page and click 'Download in App Store' under 'Zoom Mobile Apps', this will open the App Store and you will need to tap 'GET' next to the 'ZOOM Cloud Meetings' app. Once the app has been downloaded and installed you can return to the beginning of this guide to connect to a meeting.

Video demonstration: <u>https://www.youtube.com/watch?v=hWTvzdBSc2o</u>

## Windows

Go to the download's web page and click on "Download" under "Zoom Client for Meetings". Once Zoom has been downloaded you will have a file called 'zoominstaller.exe', you will need to start the program installer.

- For Google Chrome: click the downloaded icon
- For Firefox & Edge: click 'run'

Follow the installation instructions that appear on your screen then return to the beginning of this guide to connect to a meeting.

Video demonstration: <u>https://www.youtube.com/watch?v=UAa3MADuvsg</u>

## Android

Go to the download's web page and click 'Download in Google Play', this will open the Google Play Store you will need to tap on 'install' next to 'ZOOM Cloud Meetings'. Once the app has been downloaded and installed you can return to the beginning of this guide to connect to a meeting.

https://www.youtube.com/watch?v=BM48YTEmhPQ